

REGIONAL ARTS FUND PROJECTS AND RESIDENCIES



Australian Government
Regional Arts Fund

COUNTRY+
ARTS+WA=

GUIDELINES

There are many funding programs available for arts projects in Western Australia. It is important to carefully target your funding application to the most appropriate source of funds. Please read these guidelines carefully and speak to the Regional Arts Development Officer for advice.

The vision of the Department of Prime Minister and Cabinet; Office for the Arts (OFTA) (previously Department of Environment, Water, Heritage and the Arts; DEWHA) through the Regional Arts Fund is to support creative and innovative arts and cultural activity in regional, remote and very remote/isolated communities. Participation in and access to cultural activities contributes to the sustainable cultural, social and economic capacity and wellbeing of individuals and communities.

The Regional Arts Fund will support sustainable cultural development and assist the professional skills development of regional artists, artsworkers and cultural leaders. The program facilitates the formation of partnerships and networks, co-funds regional arts worker positions and supports strategic initiatives that address disadvantage in remote, isolated and Indigenous communities. The fund aims to increase employment and professional development opportunities in the arts and raise the profile of regional and remote artists.

Activity in all art forms including visual arts, theatre, dance, creative writing, music, multi-media and cultural projects including recording and preservation of language & stories are eligible.

PROJECTS AND RESIDENCIES

This program is designed to assist regional, remote and very remote communities, with a focus on Indigenous and isolated communities to partner with professional artists, arts workers and cultural leaders to create high quality arts projects, create activities that develop cultural networks, capacity for long term benefits and increase professional development.

Projects and Residencies should be accessible, inspiring and rewarding for both the artists and the community. Funding will be provided for projects that demonstrate skills development outcomes and sustainability rather than one-off projects that may not result in longer-term benefit. Consultation with and involvement of the community should be demonstrated in the creative process, direction and management of the project. The fund will not cover the entire cost of the project. Applicants are required to contribute a minimum of 25% cash or in-kind.

Applicants can choose from two categories. The same eligibility will apply across both categories.

First time applicants – up to \$10,000 or \$15,000 above the 26th parallel

This is available for applicants from regional and remote Western Australia that have not previously applied to Projects and Residencies or have been previously unsuccessful. This is to ensure smaller, more developmental projects can be fairly represented among grant recipients.

Open – up to \$20,000 or \$25,000 above the 26th parallel

This is open to all applicants from regional and remote Western Australia, including first time applicants and previously unsuccessful applicants. Open category applicants will need to demonstrate that they are pushing the boundaries with arts outcomes, community engagement and sustainable cultural activity.

COUNTRY ARTS WA PRIORITIES

These priority areas serve to focus effective use of Country Arts WA resources. Applications should meet one or more of these priorities:

- *Indigenous arts and culture* – priority is given to projects that are initiated by and/or for Indigenous arts workers or artists, cross cultural projects, engage with the traditional owners to explore local Indigenous culture and knowledge.
- *Technology* – priority will be given to projects that incorporate, explore or engage creatively with technology.
- *Children and young people (0 –26)* –priority is given to projects that are for and/or by children and young people, projects that engage with children and young people and inter-generational projects.
- *Health and wellbeing* – priority is given to projects that demonstrate wellbeing and social connectedness through arts and culture.
- *Country Arts WA Focus Region* – Gascoyne 2010 - 2013. CAWA focuses on one region over a four-year period to support a concentrated level of arts activity.

WRITING THE APPLICATION

Contact CAWA to:

- ensure you fully understand the expectations and obligations of the fund
- provide advice regarding strategic and program development, preparation of budgets and any other aspect of your application
- Complete the relevant form that can be downloaded from our website www.countryartswa.asn.au Call us on 1800 811 883 if you would like the form emailed or faxed.
- Submit a draft for the Project Officer to review and provide feedback. Ensure you schedule a time for this to occur otherwise the Project Officer cannot guarantee a time to review a draft. One draft can be reviewed up to 1 week prior to the closing date.

- Follow the support material guidelines in the application form.
- Use black ink or type your application. Typed applications must be 11pt font size. Hand-written applications are acceptable.
- Paper clips, fold-back clips are recommended. **DO NOT USE STAPLES**
- If posting, your application must be post marked by 5pm on the closing date. Late applications/applications that do not show a postmark will not be accepted.
- Applications received by fax or email (**one PDF** of the original application, budget and support materials) will be accepted and must be submitted by 5pm on the closing date. Please notify the Project Officer if you wish to submit this way.
- The Project Officer **will not** collate the application on your behalf so ensure you use one method of submission (ie. post, email, fax)

ELIGIBILITY

Applications will be accepted from incorporated, not-for-profit organisations, registered in Western Australia. Applicants will need to have an ABN or be auspiced by an organisation.

- All regional membership based organisations; community groups or networks working in a not-for-profit setting are eligible to apply.
- Unincorporated applicants must nominate an incorporated not-for-profit organisation with an ABN to auspice the project.
- Local Government authorities are eligible to apply for funding and may auspice projects on behalf of others.
- Funding can cover artist, artswoker and cultural adviser fees, travel within Australia, accommodation, materials, venue, equipment hire and insurance.
- Activities should significantly involve regional artists or cultural workers.
- Activities should promote sustainability for regional arts and cultural development.
- Galleries and Museums can apply for projects that are not collections based.
- Projects that include trips to country may be eligible for support if they are an integral part of an arts/skills development initiative and result in specific project outcome.
- Professional development opportunities occurring interstate.
- Activities that promote the development of cultural networks, especially in isolated areas, to facilitate information exchange and co-operative relationships.

INELIGIBILITY

- Incomplete applications.
- Ongoing administration costs of an organisation, as opposed to direct costs of a project.
- Schools and educational institutions may not apply but activity may take place within these institutions. Curriculum based activities and training in schools or government or private institutions in Australia or overseas.
- Academic activity including wages or course work required for an academic program
- Projects will not be funded retrospectively.
- Individuals.
- Applications for the same stage of a project funded by Department of Culture and the Arts or Community Arts Network WA are not eligible.
- Infrastructure and projects involving purchase of significant assets.

- Heritage activities (such as conservation of or signage at heritage buildings or sites). Arts projects located at heritage buildings or sites are eligible.
- Ongoing activities of collecting institutions for collections development, maintenance, conservation and interpretation. Collecting institutions and heritage organisations may, however, apply for creative arts projects that fall within program guidelines.
- Touring projects that involve touring from major urban centres to regional communities will not be permitted other than in exceptional circumstances agreed by DEWHA on a case by case basis.
- A project or element of a festival receiving funding through the Festivals Australia program although other elements of the same festival may be eligible if the artists and preferably also the art-forms are different.
- A project that is also receiving funding through the Indigenous Cultural Support program, National Arts and Craft Industry Support program, the Maintenance of Indigenous Languages and Records program or other Indigenous program administered by OFTA.
- Competitions, prizes, awards, or fundraising events;
- Applicants who have not acquitted previous grants from the OFTA or Country Arts WA.
- International travel costs, either for an overseas artist to visit Australia or a local artist or arts worker to travel overseas.
- Exhibitions or performances are generally not supported in their own right. A project may be supported which has an exhibition or performance as an outcome (eg involves the creation of the work by the community with professional artists).

DATES

| DUE DATE | ASSESSMENT | NOTIFICATION | START AFTER |
|--------------|------------|--------------|-------------|
| 9 March 2012 | April 2012 | June 2012 | 1 July 2012 |

PROCESS

Once you have submitted a final application, it is processed by the Regional Arts Development team and sent to the Regional Arts Fund Panel. The Panel meets approximately six weeks after the closing date to assess the applications. The recommendations are then sent to the Federal Minister of the Arts for sign off. As part of the Country Arts WA Deed of Agreement with the Office for the Arts, it is not until the recommendations are approved and announced by the Federal Minister that Country Arts WA is able to notify applicants of the assessment outcomes.

It is a priority for Country Arts WA to communicate the assessment outcomes to all Projects and Residencies applicants *as soon as* they are announced and we are in contact with applicants at the earliest time possible.

ACQUITTING YOUR PROJECT

CAWA requires information regarding the outcomes and financials of the project. We recommend applicants build an evaluation plan into the project. High quality digital photographs (300dpi or higher) of your project are essential. Acquittals are due within 13 weeks of the completion of the project.



WORKING WITH CHILDREN CHECK

A national criminal record check is compulsory for people who carry out child-related work in WA. Ensure that your artists/artswomen have current Working with Children Checks and Police Clearances.

For more information:

Screening Unit

Tel. 08 6217 8100

Freecall 1800 883 979

Email checkquery@dcd.wa.gov.au

Assisted calls

If you have a hearing or speech impairment and/or you use a TTY or a computer with a modem, please call the ACE National Relay Service on 133 677 which will help you contact the Screening Unit.