

REGIONAL ARTS FUND

QUICK RESPONSE GRANT



The vision of the Department of Prime Minister and Cabinet; Office for the Arts (OFTA) (previously Department of Environment, Water, Heritage and the Arts; DEWHA) through the Regional Arts Fund is to support creative and innovative arts and cultural activity in regional, remote and very remote/isolated communities. Participation in and access to cultural activities contributes to the sustainable cultural, social and economic capacity and wellbeing of individuals and communities.

The Regional Arts Fund will support sustainable cultural development and assist the professional skills development of regional artists, artswomen and cultural leaders. The program facilitates the formation of partnerships and networks, co-funds regional arts worker positions and supports strategic initiatives that address disadvantage in remote, isolated and Indigenous communities. The fund aims to increase employment and professional development opportunities in the arts and raise the profile of regional and remote artists.

Activity in all art forms including visual arts, theatre, dance, creative writing, music, multi-media and cultural projects including recording and preservation of language & stories are eligible.

COUNTRY ARTS WA PRIORITIES

These priority areas serve to focus effective use of CAWA resources. Applications should meet one or more of these priorities:

- *Indigenous arts and culture* – priority is given to projects that are initiated by and/or for Indigenous arts workers or artists, cross cultural projects, engage with the traditional owners to explore local Indigenous culture and knowledge.
- *Technology* – priority will be given to projects that incorporate, explore or engage creatively with technology.
- *Children and young people (0 –26)* –priority is given to projects that are for and/or by children and young people, projects that engage with children and young people and inter-generational projects.
- *Health and wellbeing* – priority is given to projects that demonstrate wellbeing and social connectedness through arts and culture.
- *Country Arts WA Focus Region* – Gascoyne 2010 - 2013. CAWA focuses on one region over a four-year period to support a concentrated level of arts activity.

QUICK RESPONSE GRANT

The aim of the program is to increase the professional profile, development and employment of Western Australian artists and artswomen. Funding will support individuals or groups who are ineligible for other forms of financial assistance due to the opportunity being unforeseen and can demonstrate that there is no other funding program for which the proposal is eligible either by its nature or its timing. The grant is not intended to fill a gap in the budget or overcome a lack of foresight in project planning.

Opportunities may emerge during an existing project, in preparation for an event, or there may be a rare opportunity for an individual artist or arts worker that has arisen at short notice. The application must demonstrate skills development outcomes with the potential to stimulate ongoing arts development in the community.

Funding can cover any reasonable expense such as artists' fees, materials, travel and accommodation, conference registration fees.

Applicants can apply for a maximum of \$1,500 per grant and \$2,500 per applicant during any 4-year period.

WRITING THE APPLICATION

Contact CAWA to:

- ensure you fully understand the expectations and obligations of the fund
- provide advice regarding strategic and program development, preparation of budgets and any other aspect of your application
- Complete the relevant form that can be downloaded from our website www.countryartswa.asn.au Call us on 1800 811 883 if you would like the form emailed or faxed.
- Submit a draft for the Project Officer to review and provide feedback. Ensure you schedule a time for this to occur otherwise the Project Officer cannot guarantee a time to review a draft. One draft can be reviewed.
- Follow the support material guidelines in the application form.
- Use black ink or type your application. Hand-written applications are acceptable. Paper clips, fold-back clips are recommended. DO NOT USE STAPLES
- If posting, your application must be post marked by 5pm on the closing date. Late applications/applications that do not show a postmark will not be accepted.
- Applications received by fax or email (**one PDF** of the original application, budget and support materials) will be accepted and must be submitted by 5pm on the closing date. Please notify the Project Officer if you wish to submit this way.
- The Project Officer **will not** collate the application on your behalf so ensure you use one method of submission (ie. post, email, fax)

ELIGIBILITY

- All regional membership based organisations; community groups or networks working in a not-for-profit setting are eligible to apply.
- Applicants may nominate an incorporated organisation with an ABN to auspice the project.
- Individuals may apply.
- Local Government authorities are eligible to apply for funding and may auspice projects on behalf of others.
- Funding can cover artist, artworker and cultural adviser fees, travel within Australia, accommodation, materials, venue, equipment hire and insurance.
- Activities should significantly involve regional artists or cultural workers.
- Activities should promote sustainability for regional arts and cultural development.
- Galleries and Museums can apply for projects that are not collections based.
- Projects that include trips to country may be eligible for support if they are an integral part of an arts/skills development initiative and result in specific project outcome.
- Professional development opportunities occurring interstate.
- Activities that promote the development of cultural networks, especially in isolated areas, to facilitate information exchange and co-operative relationships.

INELIGIBILITY

- Schools and educational institutions may not apply but activity may take place within these institutions. Curriculum based activities and training in schools or government or private institutions in Australia or overseas.
- Academic activity including wages or course work required for an academic program.
- Projects will not be funded retrospectively.
- Applications for the same stage of a project funded by Department of Culture and the Arts or Community Arts Network WA are not eligible.
- Ongoing administration costs of an organisation associated with a project.
- Infrastructure and projects involving purchase of significant assets.
- Heritage activities (such as conservation of or signage at heritage buildings or sites). Arts projects located at heritage buildings or sites are eligible.
- Ongoing activities of collecting institutions for collections development, maintenance, conservation and interpretation. Collecting institutions and heritage organisations may, however, apply for creative arts projects that fall within program guidelines.
- Touring projects that involve touring from major urban centres to regional communities will not be permitted other than in exceptional circumstances agreed by OFTA on a case by case basis.
- A project or element of a festival receiving funding through the Festivals Australia program although other elements of the same festival may be eligible if the artists and preferably also the art-forms are different.
- A project that that is also receiving funding through the Indigenous Cultural Support program, National Arts and Craft Industry Support program, the Maintenance of Indigenous Languages and Records program or other Indigenous programs administered by OFTA.
- Competitions, prizes, awards, or fundraising events.
- Applicants who have not acquitted previous grants from the OFTA or CAWA.
- International travel costs, either for an overseas artist to visit Australia or a local artist or arts worker to travel overseas.

HOW ARE YOU NOTIFIED OF THE OUTCOME

CATEGORY	DUE DATE	ASSESSMENT	NOTIFICATION
Quick Response Grant	Closes 30 June 2012*	Within 48 hrs	Within 5 working days

Quick Response Grant applications will not be accepted between Friday 9 December 2011 and Friday 6 January 2012.

**Pending an announcement for RAF VI funding the Quick Response Grant program will re-open on 1 July 2012. This will not be confirmed until June 2012.*

ACQUITTING YOUR PROJECT

CAWA requires information regarding the outcomes and financials of the project. We recommend applicants include an evaluation plan into the project. High quality digital photographs (300dpi or higher) of your project are essential for your acquittal to be accepted. Acquittals are required within 13 weeks of the completion of the project. For both categories, a progress report will be required within 4 weeks of the completion of the first half of your mentorship and will require written contribution from the mentor. The acquittal will be required within 13 weeks of the completion of the mentorship period. The acquittal will require you to report on the entire mentorship.



WORKING WITH CHILDREN CHECK

A national criminal record check is compulsory for people who carry out child-related work in WA. Ensure that your artists/artswomen have current Working with Children Checks and Police Clearances.

For more information:

Screening Unit

Tel. 08 6217 8100

Freecall 1800 883 979

Email checkquery@dcd.wa.gov.au

Assisted calls

If you have a hearing or speech impairment and/or you use a TTY or a computer with a modem, please call the ACE National Relay Service on 133 677 which will help you contact the Screening Unit.