

REGIONAL ARTS FUND MENTORSHIPS



GUIDELINES

There are many funding programs available for arts projects in Western Australia. It is important to carefully target your funding application to the most appropriate source of funds. Please read these guidelines carefully and speak to a Country Arts WA Project Officer for advice.

The vision of the Department of Prime Minister and Cabinet; Office for the Arts (OFTA) through the Regional Arts Fund is to support creative and innovative arts and cultural activity in regional, remote and very remote/isolated communities. Participation in and access to cultural activities contributes to the sustainable cultural, social and economic capacity and wellbeing of individuals and communities.

The Regional Arts Fund will support sustainable cultural development and assist the professional skills development of regional artists, artworkers and cultural leaders. The program facilitates the formation of partnerships and networks, co-funds regional arts worker positions and supports strategic initiatives that address disadvantage in remote, isolated and Indigenous communities. The fund aims to increase employment and professional development opportunities in the arts and raise the profile of regional and remote artists.

Activity in all art forms including visual arts, theatre, dance, creative writing, music, multi-media and cultural projects including recording and preservation of language & stories are eligible.

MENTORSHIP PROGRAM

Next round closes 11 March 2011

An opportunity for regionally based artists and artworkers (mentee) to work with a professional artist or artworker (mentor) in any artform. The program is intended to develop professional relationships that benefit both parties. The Partnership may be one-on-one or organisational mentoring. There are two categories:

Emerging Artists: For applicants aged 18-26 OR in the first five years of their practice. The mentoring partnership may be one-on-one or organisational mentoring of a group of young or emerging artists and must be taken over the course of at least six months and a maximum of twelve months. The mentee/s in collaboration with the mentor will structure a frame work to best suit the needs of each partner.

This category has been developed as a unique professional development opportunity for artists in the developmental stage of their career. It is to assist artists to strengthen their own practice and learn from a respected professional in their industry.

Emerging Mentorship applicants can apply for a maximum of \$10,000 per application, or \$15,000 for applicants above the 26th Parallel.

Career Artists: For applicants who have been practising more than 5 years. The mentoring partnership must be one-on-one and be taken over the course of twelve months. The mentee in collaboration with the mentor will structure a frame work to best suit the needs of each partner.

This category has been developed as a unique professional development opportunity for artists who can demonstrate substantial commitment to their art form and have an established career as a practising artist.

Career Mentorship applicants can apply for a maximum of \$25,000 per application, or \$30,000 for applicants above the 26th Parallel.

WRITING THE APPLICATION

Contact Country Arts WA to:

- ensure you fully understand the expectations and obligations of the fund
- provide advice regarding strategic and program development, preparation of budgets and any other aspect of your application
- Complete the relevant form that can be downloaded from our website www.countryartswa.asn.au Call us on 1800 811 883 if you would like the form emailed or faxed.
- Submit a draft for the Project Officer to review and provide feedback. Ensure you schedule a time for this to occur otherwise the Project Officer cannot guarantee a time to review a draft. One draft can be reviewed up to 1 week prior to the closing date.
- Follow the support material guidelines in the application form.
- Support material is an integral part of the application assessment. Adequate support material is a requirement to successfully demonstrate project objectives.
- Use black ink or type your application. Typed applications must be 12pt font size. Hand-written applications are acceptable.
- Paper clips, fold-back clips are recommended. DO NOT USE STAPLES
- If posting, your application must be post marked by 5pm on the closing date. Late applications/applications that do not show a postmark will not be accepted.
- Applications received by fax or email (**one PDF** of the original application, budget and support materials) will be accepted and must be submitted by 5pm on the closing date. Please notify the Project Officer if you wish to submit this way.
- The Project Officer **will not** collate the application on your behalf so ensure you use one method of submission (ie. post, email, fax).

HOW MANY TIMES CAN WE APPLY?

You can only apply once to the mentorship program in this RAF cycle (ending 30 June 2012). You may apply to any other RAF category.

ELIGIBILITY

- Regionally based individuals and groups are eligible to apply.
- Applicants without an ABN must nominate an incorporated not-for-profit organisation with an ABN to auspice the project.
- Local Government authorities may also auspice projects on behalf of others.
- Funding can cover mentor and mentee costs/fees, cultural adviser fees, travel within Australia, accommodation, materials, venue, equipment hire and insurance.
- Activities should significantly involve regional artists or cultural workers

- Activities should promote sustainability for regional arts and cultural development
- Galleries and Museums can apply for projects that are not collections based
- Projects that include trips to country may be eligible for support if they are an integral part of an arts/skills development initiative and result in a specific project outcome.
- Professional development opportunities occurring interstate
- Activities that promote the development of cultural networks, especially in isolated areas, to facilitate information exchange and co-operative relationships

INELIGIBILITY

- Incomplete applications.
- Schools and educational institutions may not apply but activity may take place within these institutions. Curriculum based activities and training in schools or government or private institutions in Australia or overseas.
- Academic activity including wages or course work required for an academic program.
- Projects will not be funded retrospectively.
- Applications for the same stage of a project funded by Department of Culture and the Arts or Community Arts Network WA are not eligible.
- Ongoing administration costs of an organisation associated with a project
- Infrastructure and projects involving purchase of significant assets
- Heritage activities (such as conservation of or signage at heritage buildings or sites). Arts projects located at heritage buildings or sites are eligible;
- Ongoing activities of collecting institutions for collections development, maintenance, conservation and interpretation. Collecting institutions and heritage organisations may, however, apply for creative arts projects that fall within program guidelines;
- Touring projects that involve touring from major urban centres to regional communities will not be permitted other than in exceptional circumstances agreed by OFTA on a case by case basis;
- A project or element of a festival receiving funding through the Festivals Australia program although other elements of the same festival may be eligible if the artists and preferably also the art-forms are different;
- A project that that is also receiving funding through the Indigenous Cultural Support program, National Arts and Craft Industry Support program, the Maintenance of Indigenous Languages and Records program or other Indigenous program administered by OFTA
- Competitions, prizes, awards, or fundraising events;
- Applicants who have not acquitted previous grants from the OFTA or CAWA.
- International travel costs, either for an overseas artist to visit Australia or a local artist or arts worker to travel overseas.
- Exhibitions or performances are generally not supported in their own right. A project may be supported which has an exhibition or performance as an outcome.

DATES

CATEGORY	DUE DATE	ASSESSMENT	NOTIFICATION	START AFTER
Mentorship Program	11 March 2011	April 2011	June 2011	1 July 2011

Due to the devolved funding agreement with OFTA, this will be the final round for the Mentorship program in this RAF cycle (ending June 2012).

COUNTRY ARTS WA PRIORITIES

These priority areas serve to focus effective use of CAWA resources. Applications should meet one or more of these priorities:

- *Indigenous arts and culture* – priority is given to projects that are initiated by and/or for Indigenous arts workers or artists, cross cultural projects, engage with the traditional owners to explore local Indigenous culture and knowledge.
- *Technology* – priority will be given to projects that incorporate, explore or engage creatively with technology.
- *Children and young people (0 –26)* – priority is given to projects that are for and/or by children and young people, projects that engage with children and young people and inter-generational projects.
- *Health and wellbeing* – priority is given to projects that demonstrate wellbeing and social connectedness through arts and culture.
- *Country Arts WA Focus Region – Gascoyne 2010 - 2013.* CAWA focuses on one region over a four-year period to support a concentrated level of arts activity.

ACQUITTING YOUR PROJECT

CAWA requires information regarding the outcomes and financials of the project. We recommend applicants build an evaluation plan into the project. High quality digital photographs (300dpi or higher) of your project are essential.

For both categories, an interim report will be required within 4 weeks of the completion of the first half of your mentorship and will require written contribution from the mentor. The acquittal will be required within 13 weeks of the completion of the mentorship period. The acquittal will require you to report on the entire mentorship.



WORKING WITH CHILDREN CHECK

A national criminal record check is compulsory for people who carry out child-related work in WA. Ensure that your artists/artworkers have current Working with Children Checks and Police Clearances.

For more information:

Screening Unit

Tel. 08 6217 8100

Freecall 1800 883 979

Email checkquery@dcd.wa.gov.au

Assisted calls

If you have a hearing or speech impairment and/or you use a TTY or a computer with a modem, please call the ACE National Relay Service on 133 677 which will help you contact the Screening Unit.