



Prepared by Shannon Gobell
Consultant to Measure Up! 2008

HARVEY RECREATION & CULTURAL CENTRE

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LOCAL GOVERNMENT

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CITY/TOWN DESCRIPTION

Harvey is nestled on fertile, irrigated plains beneath the rolling foothills of the Darling Range and is approximately 20km's from the coast and only 140km's south of Perth. The Shire of Harvey's boundaries encompass an area of approximately 1,766 square kilometres. The extreme distance from north to south is approximately 40km's, with the extreme east-west dimension being approximately 45km's. It has about 43km's of coastline, virtually uninterrupted beach.

The population of the Harvey District is 21,000, but Harvey the town itself is 2,825. The immediate rural area has a population of 2,855.

The thriving town of Harvey, which is situated on the river, enjoys a unique Italian heritage. This cosmopolitan influence has resulted in a vibrant community with a relaxed and friendly lifestyle. In 1829, Captain James Stirling (later to become the first Governor of Western Australia) selected a quota of fertile land and called it the Harvey River Settlement, later named Harvey.

Harvey's major industries are mining, beef, dairy, timber and agriculture. The average summer max temperature is 31 degrees whilst the average winter temperature is around 8 degrees.

Nearby natural features include tranquil jarrah forest, Harvey Weir and Stirling Dam, the Bibbulmun Track and the evergreen pastures Harvey is famous for! Today the Harvey Shire is an outstanding region. It possesses a wide diversity of industries, many recognised worldwide.

EXTERIOR PHOTOS



Main Entry Doors to Venue



Gardens & Pathway leading to front of Venue



Rear of Stage (Load in from Truck)



*Side of Venue (Rear of Stage)
(Artist entry through doors on left)*



*Plenty of parking at side of venue
(Truck & Bus access also)*



*Alternative load in access at front of venue
(through double doors and into side of auditorium)*

GENERAL DESCRIPTION

The venue is basically a small function room that is equipped with a stage. The venue is primarily used for functions and events more so than any theatrical performances due to the bigger recreation complex having wide appeal within the community. This venue really does handle most events and functions very well and it should be carefully considered before use in any other performance style format.

The venue itself sits with a bigger recreation complex comprising of gymnasiums, various sporting courts and basketball stadium and other similar indoor sporting uses. The Cultural Centre (or Function Room) facility comprises a small hall or auditorium with a bar within the corner of it and a stage at one end. The hall can be split into two spaces with a set of concertina doors dividing the two when required. The venue also has male & female toilets and a disabled toilet in the adjoining hallway to the function room venue. There is a commercial kitchen facility also off the adjoin hallway. There are no dedicated dressing rooms, but there is a green room space (currently used for child minding) which is fitted with a tab track and curtains which allows the space to be divided into two dressing room areas with a hallway to the stage. Both of these temp spaces do have wall mounted mirrors with lights and a hand basin. There is a single toilet facility to service both dressing rooms. The foyer for the complex services both the function room space and the sporting complex.

It's not clear how many people the venue is permitted to hold under the Heath Act 1911, Health (Public Buildings) Regulations 1992, but as there are 180 odd chairs I would suggest the space could comfortably seat this amount of people in theatre seating style.

The venue has approximately 181 fawn coloured Sebel plastic chairs, chair trolley, 29 x 6' plastic Trestle Tables. Additionally there are 16 aluminium cafe chairs and 6 square cafe tables in the foyer.

The venue has a wooden parquetry floor in the front half of the room and the back half of the room is carpeted. The stage is a timber panel floor and is in good condition. The venue is air conditioned with two evaporative air conditioning units (although these can be a little noisy when on high) and also has 5 electric bar heaters mounted on the walls for venue heating.

The acoustics in the venue are good, with an acoustically treated ceiling, carpet in the rear section of flooring and curtains over the doorways. The venue struggles to get a good blackout but with the curtains over the windows/doors and some attention provided in the form of blacking out the two sets of double doors to the adjoining hallway and suitable blackout could be achieved.

As mentioned above the venue has both male & female toilets and a disabled toilet in the adjoining hallway, although these would be very busy during any performance based entertainment.

There is no lighting equipment in this venue at all currently, just a house lighting patch system. There is a basic audio system in place with a very basic 8 channel mixing facility. There is an aerobics style radio mic with this system and a CD player.

Venue load in is straight from the car park through the loading dock roller door and onto stage. Alternatively you could load in from the grassed area in front of the venue and in through the side double doors and into the side of the auditorium.

There is limited entertainment power available in the form of 1 x 32amp 5pin 3phase outlet in loading dock storage area next to the lighting patch. There are some single phase GPO's around the stage area and in the auditorium.

TOURING TIPS

- Tour all your own technical equipment, there is nothing suitable for performance style lighting and audio available in the venue.
- Tour all your own event/show staffing including any crew for load in/out.
- Bring your own blacks for window blackout purposes, if you require a blackout.
- There is limited accommodation in town, so book early.
- Design your lighting around a limited bar height design.
- A good noise control policy or system will need to be implemented within the touring company to ensure noise does not transfer from the available dressing room spaces to the stage.
- As the foyer has no air lock, preventing noise and light entering the venue, ensure you put in place your desired patron late entry requirements.
- Check with centre management re all ticket selling locations or requirements.
- Check all child minding arrangements if you wish to use the dressing room space, as child minding may need to be relocated for your hire period.

As this venue is managed separately from the local council you will be required to deal direct with the Harvey Recreation & Cultural Centre Manager on all hire and venue matters.

INTERIOR PHOTO'S



Civic Centre - looking towards main entry & bar end of hall (from stage)



Civic Centre - looking towards stage (from entry & Bar end of room)



Stage in Harvey Rec & Cultural Centre



Harvey Rec & Cultural Centre Foyer (main function hall thru doors on right)

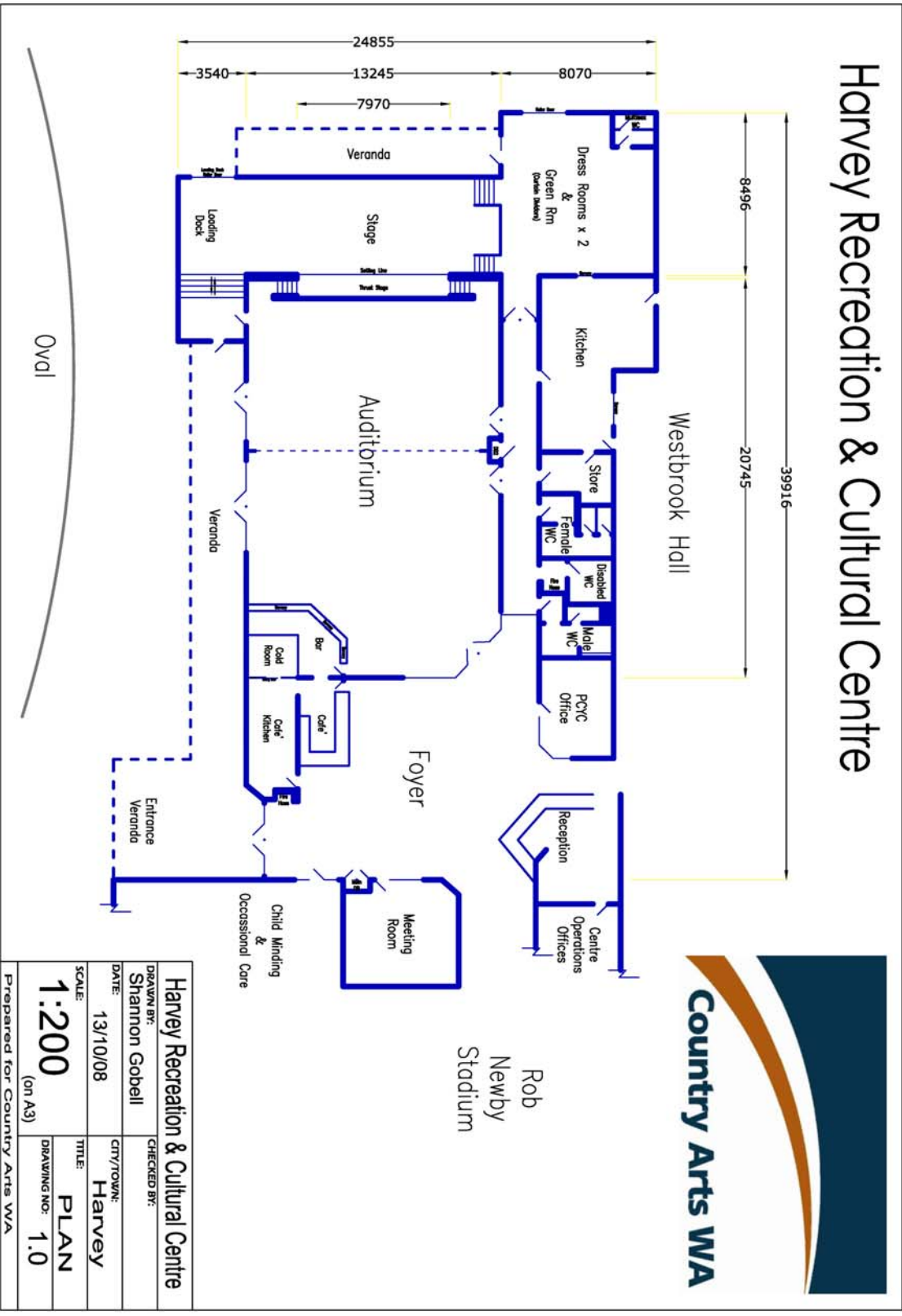
DIMENSIONS - All dimensions in mm

STAGE DEPTH (setting line to back wall)	5000
STAGE WIDTH (inc wings)	13245
STAGE HEIGHT	990
PROMPT WING	2610
OPPOSITE PROMPT WING	2640
STAGE THRUST (setting line to front of thrust stage or apron)	1250
STAGE FLOOR TO CEILING Centre	4760
Outside	4695
STAGE FLOOR TO LX BARS (or available rigging points)	N/A (no Lx bars in onstage this venue)
PROSCENIUM WIDTH	7970
PROSCENIUM HEIGHT	2745
STAGE TO BORDER HEIGHT	2670
AUDITORIUM DEPTH	20745
AUDITORIUM WIDTH	13245
AUD FLOOR TO CEILING Centre	3475
Outsides	3475
(to bottom of A/C vents)	3145
AUD FLOOR TO FOH LX BARS	3908

Harvey Recreation & Cultural Centre



Rob
Newby
Stadium



Harvey Recreation & Cultural Centre	
DRAWN BY: Shannon Gobell	CHECKED BY:
DATE: 13/10/08	CTY/TOWNS: Harvey
SCALE: 1:200 (on A3)	TITLE: PLAN
DRAWING NO: 1.0	
Prepared for Country Arts WA	

FLYING FACILITIES & DRAPES

FLYING SYSTEM	No flying system installed
MASKING	No masking
FOH CURTAIN	Yes, toffee coloured crushed velour in good condition. The House Curtain is on a standard tab track and tabs open and shut well from OP.
LEGS & BORDERS	4 x black cotton legs (1850mm each) 1 x black cotton border (750mm high)
OTHER DRAPES or CURTAINS	1 x black drape upstage 1 x Prompt side drape masking the dressing room corridor
CYCLORAMA	None

LIGHTING FACILITIES

3 PHASE POWER AND LOCATION	One (1) x 32Amp 5pin 3phase outlet is available in the OP loading dock storage space.
OPERATING POSITION (S)	No set position, use location at rear of venue
LIGHTING DESK	None
DIMMERS AND LOCATION	None
WIRED LIGHTING BARS & NUMBER OF CIRCUITS & LOCATIONS	1 x FOH Lighting Bar, with 13 circuits.
PATCHING FACILITIES	There is a 24 way patch panel with only 13 wired circuits available in the OP loading dock storage space (nest to 3phase outlet).
LAMP STOCK	3 x 500w floods 2 x 150w Par 38's
ALTERNATIVE ONSTAGE LIGHTING POSITIONS	None. Rigging would need to be professionally installed into the ceiling to create any sort of usable grid.
ALTERNATIVE FRONT LIGHTING POSITIONS	None
TYPE OF CEILING/ POSSIBLE FIXING POINTS	Suspended perforated plaster acoustic tile ceiling. Currently no available fixing points.
BLACKOUT	Is possible with some additional blacking out over double doors to hallway.
LADDERS	1 x 12' 'A' Frame aluminium ladder
ONSTAGE 10/15AMP GPO OUTLETS	2 x 10amp GPO in OP corner, back of Pros Arch 2 x 10amp GPO in P corner, back of Pros Arch 2 x 10amp GPO in OP corner, on rear wall 2 x 10amp GPO in P corner, on rear wall
FOH 10/15AMP GPO OUTLETS	4 x 10amp GPO on front of stage 2 x 10amp GPO on P auditorium wall 2 x 10amp GPO on OP auditorium wall
HOUSELIGHTS	Fluros, with standard light switches. Dimmable incandescent house lights are also available for performances. The switches and dimmer knobs for the house lights are in the bar in the auditorium.
WORKING LIGHTS	Floods over stage and fluro's in wings
HAZER/SMOKE MACHINE	None

SOUND FACILITIES

OPERATING POSITION (S)	The auditorium floor at the back of room.
SOUND DESK	None, although, an Australian Monitor 8ch line mixer is available.
AMPLIFIERS	1 x Australian Monitor SY2200 amp
SPEAKERS	There are 2 speakers in total permanently mounted up high on the venue walls either side of the venue. Two (2) x Australian Monitor XR10 speakers.
FOLDBACK	None
FOLDBACK AMPS	No foldback amps.
MICROPHONES	Aerobics radio mic
MIC STANDS	None
CD OR CASSETTE PLAYERS	Denon single CD Player
SENDS	None

COMMUNICATIONS

TALK-BACK	None
TELEPHONES	Blue phone in foyer. Venue office phone in main office in foyer.
INTERNET	None available to touring parties, but the town has Next G and hence Bigpond wireless modems will work.

ONSTAGE FACILITIES

CROSSOVER	Crossover behind upstage black curtain, approx 850mm wide.
WING SPACE	There is very limited amount of wing space available, especially on prompt side (due to the stair access to dressing rooms). The loading dock could be used for additional wing space on OP if required.
TREADS TO FOH	There are built in treads either side of the stage that lead from the stage to the auditorium. There is also a set of portable steps to suit the stage height that can be placed anywhere along the front edge of the stage if required.
LADDER	1 x 12' 'A' Frame aluminium ladder
ROSTRA	None suitable for performance.
BLUE WORKLIGHT	None

FRONT OF HOUSE FACILITIES (FOH)

SEATING	There are approx 181 x Sebel plastic chairs in a fawn colour available for audience seating in the venue. (Plus chair trolley)
BOX OFFICE	The old cafe space could be used very easily as a box office space for the venue if required.
BAR	There is a bar located in the rear OP corner of the auditorium. The refrigeration noise may affect some quite performances.
KITCHEN	Yes, there is a commercial kitchen with a 2 fridges, 1 x commercial oven with a 6 gas burner cook top unit, 1 domestic microwave, 1 x oven toaster, range hood, 1 x dual deep bench deep fryer, Bain Marie, 1 x Birko 10L urn and plenty of bench space. There are two servery windows with roller shutters, one between the kitchen and dressing room and one between the kitchen and sports hall.
TOILETS	Male, female and disabled toilets are available in the adjoining hallway.
AIR CONDITIONING	Yes, 2 evaporative air conditioning units in the auditorium and 2 x reverse cycle A/C units in the dressing rooms.
HEATING	Yes, five (5) electric bar heaters, located on auditorium walls

BACKSTAGE FACILITIES

GREEN ROOM	No, although the child minding facility could be used if not used for either dressing rooms or child minding
DRESSING ROOMS	There are two dressing room spaces that can be created within the child minding facility space using curtains on tab tracks.
TOILETS	Yes, on single unisex toilet in dressing room area
SHOWERS	The disabled toilet has a shower
MIRRORS	Yes, there are two mirrors in the dressing room spaces, one in each with mirror make up lights around each.
LAUNDRY	No
IRONING	No

BUMP-IN ACCESS

ACCESS DESCRIPTION	Load in from car park side of venue through rear roller door and into loading dock space at rear of stage (at stage height). Good access is available, with plenty of room for trucks to back up. An alternative load in space can be achieved by loading from the grassed area in front of the venue through the side double exit doors and onto the auditorium floor.
LOADING DOOR SIZE	The roller door in the loading dock at rear of stage is 2430mm wide and 2240mm high.
EXTERIOR LIGHTING	Sodium discharge lamp on back wall of loading dock. Various fluros and floods are located on the exterior of the venue.
PARKING	Plenty of parking is available around the venue in one of two car parks. There is also plenty of space to move trucks and buses around if required. Other parking around the adjacent oval is also available.
STORAGE	There is limited storage space for touring parties in the loading dock area.

EMERGENCY SYSTEMS

SMOKE ALARMS	Smoke alarms are fitted.
SPRINKLER SYSTEMS	None
FIRE EXTINGUISHERS	Yes, various extinguishers are fitted.
FIRE HOSES	Fire hoses as per BCA requirements are fitted.
EMERGENCY EXITS	There are five emergency exits from the main function space.
EXIT SIGNS	Illuminated exit signs are fitted to all five emergency doors.
MEDICAL CONTACT	There is no nominated medical contact for the venue. Please see medical contacts below.

PRE-SALES

TICKETING SYSTEM	Tickets can be sold through the Harvey Recreation & Cultural Centre main office. Check with council for other ticket selling agencies in town.
ADVERTISING POSITIONS	Poster Boards are available in the foyer of the venue.
POSTERS/BANNERS	As above.
LOCAL PUBLICATIONS	The Harvey-Waroona Reporter, Mandurah Coastal Times and the South Western Times cover the Harvey township and surrounding areas.
LOCAL RADIO	There are few radio stations covering Harvey in both AM & FM bands, they include; Coast FM 6CST (97.3fm) and Harvey Community Radio (96.5fm). For further information on radio stations in the area please refer to the following websites: http://www.ausradiostations.com/fmwa.html http://www.ausradiostations.com/amwa.html
WORD OF MOUTH	Word of mouth is a positive way to publicise something in Harvey and providing media releases to council, the Tourism Office and a number of key businesses would certainly spread the word.

OTHER IMPORTANT CONTACTS

HOSPITAL/DOCTOR	Harvey Hospital can be contacted at: 08 9729 1004 or Dr Burkitt Community Health Centre can be contacted on 08 9729 3377
PHARMACY	The Harvey Pharmacy can be found at 91 Uduc Rd Harvey and can be contacted on 08 9729 1422
HARDWARE	Harvey Thrifty Link Hardware is located at 37 Uduc Rd Harvey and can be contacted on 08 9729 1402.
COUNCIL	Local Shire Office: 08 9729 0300
POLICE, FIRE, AMBULANCE	For all emergency services contact: 000 Local police can also be contacted on: 08 9729 1001
TAXI	Harvey Taxi's: 08 9729 1000
NEWSAGENT	The Harvey Newsagency is located at 86 Uduc Rd Harvey and can be contacted on 08 9729 1543
VISITOR CENTRE	The Visitor Centre is located on the South Western Highway Harvey and the contact number is: 08 9729 1122
ACCOMODATION	For accommodation options in Harvey I would suggest working with the Harvey Visitor Centre to secure the rooms required. Alternatively you can view the accommodation options at www.harveytourism.com